



# Dreamweaver MX

## PC Keyboard Shortcuts

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### File Menu & Edit Menu Commands

New document	CTRL + N
Open an HTML document	CTRL + O
Close	CTRL + W
Save	CTRL + S
Save As	CTRL + SHIFT + S
Exit/Quit	CTRL + Q
Undo	CTRL + Z
Redo	CTRL + Y
Cut	CTRL + X
Copy	CTRL + C
Paste	CTRL + V
Page Properties	CTRL + J

### Editing Text

Create a new paragraph	ENTER
Insert a line break	SHIFT + ENTER
Insert nonbreaking space	CTRL+SHIFT+SPACEBAR
Go to previous/next paragraph	CTRL + Up/Down
Go to next/previous word	CTRL + Right/Left

### Formatting Text

Bold	CTRL + B
Italics	CTRL + I
Align Left/Center/Right	CTRL+ALT+SHIFT+L/C/R
Apply Headings 1 through 6	CTRL + 1 through 6
Indent	CTRL + ALT + ]
Outdent	CTRL + ALT + [
Format None	CTRL + 0 (zero)

### Working with Tables

Move to next cell	TAB
Move to previous cell	SHIFT + TAB
Insert a row (before current)	CTRL + M
Insert a column	CTRL + SHIFT + A
Delete a column	CTRL + SHIFT + -
Merge selected cells	CTRL + ALT + M
Split table cells	CTRL + ALT + S

### Opening and Closing Panels

Properties	CTRL + F3
Site Map	ALT + F8
Code Inspector	F10
Show/hide floating panels	F4
Tag Inspector	F9

### Inserting Objects

Image	CTRL + ALT + I
Table	CTRL + ALT + T
Named anchor	CTRL + ALT + A

### Other Useful Keyboard Shortcuts

Create link from selected text	CTRL + L
Remove link	CTRL + SHIFT + L
Check links for entire site	CTRL + F8
Find and replace	CTRL + F
Open Quick Tag Editor	CTRL + T
Open/close Properties Inspector	CTRL + SHIFT + J
Preview in browser	F12

*This is just a sample of keyboard shortcuts. Check Dreamweaver's Help section for more information!*